

# Public Document Pack



|                 |                                     |
|-----------------|-------------------------------------|
| <b>MEETING:</b> | Goldthorpe Town Deal Board          |
| <b>DATE:</b>    | Friday, 14 August 2020              |
| <b>TIME:</b>    | 10.00 am                            |
| <b>VENUE:</b>   | THIS MEETING WILL BE HELD VIRTUALLY |

## AGENDA

- 1 Apologies  
Speaker: Chair
- 2 Minutes from the Previous Meeting (*Pages 3 - 6*)  
Speaker: Chair
- 3 Declaration of Interest
- 4 Town Plan Update: Accelerated Funding Submission  
Speaker: Paul Clifford
- 4a Decision Required from the Board
- 5 Presentation of Draft Plan by Arcadis  
Speaker: Arcadis
- 5a Decision Required from the Board
- 6 Update on Consultation Proposal  
Speaker: Paul Clifford
- 7 #MyTown  
Speaker: Paul Clifford
- 8 Government Updates  
Speaker: Paul Clifford
- 9 Sheffield City Region Updates  
Speaker: Jennefer Holmes
- 10 Project Governance and Plan (*Pages 7 - 20*)  
Speaker: Elizabeth Steel
- 11 Issues, Risks and Decisions  
Speaker: Elizabeth Steel
- 12 Forward Plan  
Speaker: Elizabeth Steel
- 13 Any Other Business

To: Chair and Members of Goldthorpe Town Deal Board:-

To Nigel Albon (Arcadis), Rachael Allington (BMBC), Derek Bramham (Community Representative), Tracey Brewer (BMBC), Michael Bunting (Community Representative), Colin Buxton (Business Representative), Sarah Cartwright (Barnsley MBC), Brett Chambers (Arcadis), Paul Clifford (Barnsley MBC), Councillor Neil Danforth (Barnsley MBC), Claire Dawson (Barnsley MBC), Laura Fairbank (National Management Trainee), Brandon Fey (Arcadis), Councillor Alan Gardiner (Barnsley MBC), Councillor Annette Gollick (Barnsley MBC), John Healey (Member of Parliament), Lisa Hewitt (Arcadis), Jennefer Holmes (Sheffield City Region), Justin Homer (BEIS), Councillor Charlotte Johnson (Barnsley MBC), Richard Jones (Portwest), Allan Joyce (Business Representative), Andy Lock (Coalfields Regeneration Trust), Councillor May Noble (Barnsley MBC), Councillor Pauline Phillips (Barnsley MBC), Alison Powell (Arcadis), Chris Shaw (Community Representative), Elizabeth Steel (Barnsley MBC), Matthew Stephens (Barnsley and Rotherham Chamber of Commerce), Alison Sykes (Salvation Army), David Tuck (Genecon), John Twigg (Community Representative) and Jess Whiting (Barnsley MBC)

Please contact Elizabeth Steel / Jessica Whiting

|                 |                                     |
|-----------------|-------------------------------------|
| <b>MEETING:</b> | Goldthorpe Town Deal Board          |
| <b>DATE:</b>    | Monday, 13 July 2020                |
| <b>TIME:</b>    | 10.00 am                            |
| <b>VENUE:</b>   | THIS MEETING WILL BE HELD VIRTUALLY |

**BARNLSLEY METROPOLITAN BOROUGH COUNCIL**

**GOLDTHORPE TOWN DEAL BOARD**

**13 July 2020**

**Present** Nigel Albon, Rachael Allington, Derek Bramham (Chair), Michael Bunting, Sarah Cartwright, Brett Chambers, Paul Clifford, Councillor Neil Danforth, Claire Dawson, Brandon Fey, Lisa Hewitt, Jennefer Holmes, Justin Homer, Andy Lock, Councillor May Noble, Councillor Pauline Phillips, Elizabeth Steel (Secretary), Matthew Stephens, David Tuck, John Twigg and Jess Whiting (Secretary)

**1 APOLOGIES**

Cllr Annette Gollick, John Healey MP, Richard Jones (Portwest), Allan Joyce (Balmoral), Laura Fairbank.

**2 MINUTES FROM THE PREVIOUS MEETING**

No matters arising from minutes.  
The minutes were proposed as a true record by Cllr May Noble.

**3 UPDATE ON THE TOWN BOARD MEMBERSHIP**

It was been confirmed that Richard Jones from Portwest is now a member of the Town Board.

Discussion took place regarding the number of key stakeholders on the board, it was agreed that there was a good mix of skills, knowledge and experience, but this could be strengthened further by considering how to ensure that young people are represented.

**4 DECLARATION OF INTEREST**

None. A document will be issued for declarations going forward.

**5 TOWN PLAN UPDATE**

Goldthorpe has been provided with the opportunity to access Accelerated Funding of £500,000 for projects covering improvements to new parks and green spaces, sustainable transport links, and demolition works for immediate benefit. Accelerated funding projects should be delivered by the end of this financial year.

Submissions to central government to be proposed by Friday 14th August. The board worked through potential proposals that could be considered as accelerated proposals. Board approved the proposed direction of travel and the Towns Board project team will now work up proposals in line with the government submission timescales.

PC suggested that it may be beneficial to have an overview of proposed transportation interventions at a future meeting. Tracey Brewer, Head of Strategic Transportation will be invited to a future board meeting.

## **6 DECISION REQUIRED FROM THE BOARD**

The board approved the priorities outlined in Item 5, Town Plan Update.

## **7 PRESENTATION OF DRAFT PLAN BY ARCADIS**

Arcadis delivered a presentation to the board which outline high level proposals for consideration within the emerging investment plan. This included opportunities for employment, housing, community space, transport improvements and green infrastructure.

## **8 DECISION REQUIRED FROM THE BOARD**

The board approved Arcadis to continue progressing project proposals as described in the presentation.

## **9 CONSULTATION PROPOSAL**

The Board are to ensure that the wider public and residents of Goldthorpe are engaged throughout the process of developing the town plan. More ownership is to be placed on residents, businesses, community groups etc. for changes which will affect their area. Therefore, it has been proposed to develop a smart survey to be undertaken online.

Previous surveys have been done via this platform by the Council which have been proven successful. The survey link is to be distributed through partners and social media. The other option is to carry out face to face surveys for those who cannot access the survey online, ensuring social distancing measures in place. Telephone consultations were also proposed to minimise face to face consultation.

It was proposed to engage with young people by approaching the youth council as schools will be closed for the summer holidays. Young people can also be sent to the online survey. Suggested dates for survey to be completed: 24th August - 11th September 2020.

## **10 DECISION REQUIRED FROM THE BOARD**

The board approved the proposal for a survey to include the wider public and residents.

## **11 #MYTOWN COMMENTS / ANALYSIS**

The #MyTown documentation is included in the Appendix.

The Communications team at Barnsley Council have promoted #MyTown for feedback using social media. General feedback links to earlier mentioned proposals, including a community hub mentioned in the presentation by Arcadis.

At the next Board meeting it was proposed that a review of the work delivered to date through Dearne Towns is undertaken to understand what the future requirements are. All agreed with this.

## **12 GOVERNMENT UPDATES**

As some Town Deal towns are submitting investment plans in July these may be available to view online in August, but the majority will go for the October submission date.

A residential strategy for Goldthorpe to review housing options across key sites is being looked into, this also includes allocations in the Local Plan. This is to complement the masterplan area, where there are a variety of options including clearance and redevelopment, increasing energy efficiency, and remodelling some property types. This will be done through the Brownfield Site Fund, through either the national programme of £40M, or the £40M devolved to Sheffield City Region, some of which can be drawn down to Goldthorpe.

## **13 SHEFFIELD CITY REGION UPDATES**

Arrangements for new sources of funding to bid for or that has been received is being looked at, including active travel funding. It is important to consider deliverability and capacity to deliver projects.

## **14 PROJECT GOVERNANCE AND PLAN**

A document has been prepared to explain and fill in for declarations of interests to be distributed after the meeting. A prepared statement is to be sent via email which will be accepted as a form of signature if electronic signatures are not possible due to home-working arrangements.

A web page with an overview of the Town Deal, links to further information, and Frequently Asked Questions is being prepared. Suggestions for FAQs are welcome from the Board. A short profile of each board member is also required.

## **15 ISSUES, RISKS AND DECISIONS**

None at this time.

## **16 FORWARD PLAN**

A draft Town Investment Plan (TIP) is scheduled to be presented to the Board on Friday 14th August.

This is to be followed by public engagement and consultation, including a survey and is scheduled to take place between 24th August and 11th September.

A final draft TIP is to be ready for the end of September, with submission to government by 30<sup>th</sup> October.

**17 ANY OTHER BUSINESS**

It has been proposed that a Vice Chair should be chosen to support the Chair. Board member, Michael Bunting, was nominated. This was proposed by Claire Dawson and seconded by Paul Clifford. All in agreement.

It was proposed to distribute a list to board members to show who has submitted partnership agreements. This will also include who has signed and returned this agreement. All board members in agreement of the proposal.

Meeting closed by Chair at: 11:47AM

Next meeting Friday 14th August 2020, 10am-12pm

.....  
Chair



**THE RELEVANT AUTHORITIES (DISCLOSABLE PECUNIARY INTERESTS)  
REGULATIONS 2012**

Notification to Monitoring Officer of disclosable pecuniary interests to be entered on the Register of Members' Interests -

**GENERAL NOTICE OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER  
INTERESTS REQUIRED TO BE DISCLOSED UNDER THE COUNCIL'S CODE OF  
CONDUCT**

I, *(full name)*

A Member of the Goldthorpe Town Deal Board

**GIVE NOTICE that:**

*delete whichever of the following paragraphs in brackets do not apply*

(I have no pecuniary interests which are required to be notified to the Monitoring Officer under [section 30 of the Localism Act 2011](#))

(I have no other interests required to be disclosed under the council's [Code of Conduct](#))

(I have set out below under the appropriate headings the pecuniary interests which I am required to notify to the Monitoring Officer under section 30 of the Localism Act 2011 and the other interests which I am required to disclose under the council's Code of Conduct - I have put "none" where I have no such interests under any heading)

I have read the Council's [Member Code of Conduct](#) and agree to abide by the requirements of the Code, including the Council's Vision, Values and Behaviours set out on page 8 therein.

*The notes to this form give general guidance but are not necessarily comprehensive. Please seek further guidance from the [Service Director of Core Services](#) or one of his colleagues as necessary.*

### 1. Disclosable Pecuniary Interests (DPIs)

Please answer all parts of this form. If you do not have an interest in a particular question please write '**none**'. All of your interests must be recorded.

*In all cases you should also include details of relevant interests within each of the categories below of your spouse or civil partner or that of somebody with whom you are living as if you are married or civil partners*

| <b>DISCLOSABLE PECUNIARY INTERESTS</b>  | <b>YOU</b>  | <b>YOUR SPOUSE OR PARTNER</b>                                 |
|---|---|---|
| <p>a) Any employment, office trade, profession or vocation carried on for profit or gain</p> <p><i>You should include the name of the person who employs you or has appointed you to any office, the name of any firm in which you are a partner, and the name of any company of which the Member you are a remunerated director.</i></p>   | <p>Job Title:</p><br><br><br><br><br><br><br><p>Employer:</p> | <p>Job Title:</p><br><br><br><br><br><br><br><p>Employer:</p> |
| <p>b) Sponsorship</p> <p>Any payment or provision of any other financial benefit (other than from the relevant Authority) made or provided in the previous 12 months, in respect of any expenses incurred in carrying out duties as a Member, or towards election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p> <p><i>You should include the name of the person who has made the payment or provided the financial benefit and details of the payment or benefit provided</i></p> |   |   |



## 1. Disclosable Pecuniary Interests (DPIs)

Please answer all parts of this form. If you do not have an interest in a particular question please write '**none**'. All of your interests must be recorded.

*In all cases you should also include details of relevant interests within each of the categories below of your spouse or civil partner or that of somebody with whom you are living as if you are married or civil partners*

### c) Securities

Any beneficial interest in securities of a body which has a place of business or land in the Authority's area and in which you either have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body.

*If the share capital of that body is of more than one class then you should also register any securities in that body if the nominal value of the shares of any one class in which you have an interest exceeds one hundredth of the total issued share capital of that class*

### d) Contracts

Any contract between you and the Authority for goods, services or works to be provided or executed and which has not been fully discharged.

*You should also include details of any contract with any firm in which you are a partner or a company in which you are a director or in which you have shares or other investments*

## 1. Disclosable Pecuniary Interests (DPIs)

Please answer all parts of this form. If you do not have an interest in a particular question please write **'none'**. All of your interests must be recorded.

*In all cases you should also include details of relevant interests within each of the categories below of your spouse or civil partner or that of somebody with whom you are living as if you are married or civil partners*

### e) Land / Property (including Home Address)

Any and which is within the area of the Authority, in which you and or spouse/partner have a beneficial interest

*You should also include details of any interest in land which does not include a right to occupy the land or receive rent such as for example a right of way. When you submit a planning application in respect of this property, there is also a requirement to separately notify the Head of Planning & Building control.*

### f) Land / Property Licences/Leases/Rented

Any licence/lease/rent to occupy land in the Authority's area (alone or jointly with others) for 28 days or longer. Including Private Tenancy and Council (Berneslai Homes)

## 1. Disclosable Pecuniary Interests (DPIs)

Please answer all parts of this form. If you do not have an interest in a particular question please write '**none**'. All of your interests must be recorded.

*In all cases you should also include details of relevant interests within each of the categories below of your spouse or civil partner or that of somebody with whom you are living as if you are married or civil partners*

### g) Corporate Tenancies

Any tenancy where the landlord is the Authority and the tenant is a body in which you have a beneficial interest.

*This means any tenancy between the Authority and any firm in which you are a partner or a company in which you are a director or in which you have shares or other investments*

**2. Other Interests required to be disclosed under the Council's Code of Conduct**

**OTHER INTERESTS**

**Member of, or position of, general control or management in any:-**

a) Body to which the member has been appointed or nominated by the Authority as its representative.

b) Public authority or body exercising functions of a public nature, including school governing bodies.

c) Body dedicated to charitable purposes.

d) Body whose principal purposes include the influence of public opinion or policy.

*This includes a political party or trade union.*

**Membership of any:-**

a) Private club or society.

b) Any organisation which promotes secrecy amongst its members.

*This includes organisations involved in Freemasonry.*

## **ADDITIONAL NOTES**

A member must within 28 days of becoming aware of any change to the interests specified above, provide written notification to the Authority's Monitoring Officer of that change.

Failure to do so would be a breach of the code. Failure to register or to disclose at any meeting of the Authority at which it arises any disclosable pecuniary interest is also an offence for which you may be liable to conviction.

A copy of all forms must be forwarded to the Monitoring Officer, Barnsley Metropolitan Borough Council, Town Hall, Barnsley, S70 2TA.

### **The following Box and/or Boxes must be ticked**

Please tick this box to confirm that you understand that this form and its contents, will be published online in accordance with the Localism Act 2011.

Where applicable please tick this box to confirm that where this form includes details about your spouse or civil partner or that of somebody with whom you are living as if you are married or civil partners you have made all parties aware of these publication arrangements.

**Signed:**

**Board Member:**

**Date:**

RECEIVED/ CHECKED .....

Date:

Martin McCarthy

Monitoring Officer of Barnsley Metropolitan Borough Council

.....  
For Office Use

Date of original registration:            /        /20

Date of this update:                        /        /20

## Register of Members' Interests

The Localism Act 2011 requires the council's Monitoring Officer to establish and maintain a register of members' and co-opted members' interests. The register must be available for public inspection at the council's offices and on its website.

The monitoring officer of a 'principal' council (which in Barnsley's case is Barnsley MBC) must also make the register of members' interests for parish councils in its area available for public inspection and on its website. Parish councils must also publish their register on their own website, if they have one.

The council is also required to maintain a members' code of conduct. Barnsley's code was approved by the Council on 5<sup>th</sup> July 2012. The code of conduct sets out certain financial ('pecuniary') and other ('non-pecuniary') interests that elected members are required to declare to the Monitoring Officer within 28 days of taking up office. This includes the pecuniary and nonpecuniary interests of the elected member's spouse or civil partner. The relevant interests are set out below:

(a) Any employment, office, trade, profession, or vocation, carried on for profit or gain.

(b) Any payment or other financial benefit (other than from the relevant council itself) made to a member to cover expenses incurred in carrying out their duties as a member, or towards their election expenses. This includes any payment or other financial benefit from a trade union, within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(c) Any contract made between the relevant person (i.e. the member, their spouse, or civil partner), or a body in which that person has a beneficial interest, and the relevant authority:

- (i) under which goods or services are to be provided, or works are to be executed; and
- (ii) which has not been fully discharged.

(d) Any beneficial interest in land which is within the area of the relevant authority.

(e) Any tenancy where (to the member's knowledge):

- (i) the landlord is the relevant authority; and
- (ii) the tenant is a body in which the relevant person has a beneficial interest.

(f) Any beneficial interest in securities of a body where:

- (i) that body (to the member's knowledge) has a place of business or land in the area of the relevant authority; and either:

- (ii) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
- (iii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

On receipt of any disclosures, pecuniary or non-pecuniary, the Monitoring Officer must enter these in the relevant register of interests.

In addition, the council's code of conduct requires members to declare the following interests, to be added to the register of interests:

- (a) Membership of any body:
  - (i) to which the member is appointed or nominated by the relevant authority;
  - (ii) which exercises functions of a public nature;
  - (iii) which is dedicated to charitable purposes;
  - (iv) has as one of its principal purposes the influence of public opinion or policy (including any political party and trade union).
- (b) Membership of a private club or society.
- (c) Membership of any organisation that promotes secrecy amongst its members.

The Localism Act makes it a criminal offence if a member or co-opted member fails, without reasonable excuse, to disclose relevant interests. It is also a criminal offence to take part in council business at meetings, or act alone on behalf of the council, when prevented from doing so by a conflict caused by a disclosable pecuniary interest. The relevant magistrates' court, upon conviction, can impose a fine of up to level 5 (currently £5000), and issue an order disqualifying the person from being a member of the relevant authority for up to five years.

**The borough council's register of interests and relevant parish council registers of interests are available for inspection at Barnsley Town Hall.**





*Code of Conduct*  
**DECLARATION OF OFFER(S) OF  
 BENEFIT(S)**

**Board Members are required to complete this form to provide details of any offer of benefit(s) as a result of their membership of the Town Board. Where occasion permits, (e.g. Christmas) consideration may be given to the completion of one declaration form to cover 'multiple gifts' to a key person(s).**

Member(s) receiving the offer:

Date offer made:

Details of offer(s)  
 Including value/  
 single item/  
 multiple items:

Offer(s) made by:

Company/Body/ Organisation  
 providing the Offer  
 of Benefit(s)  
 (If different from above)  
 (Tick appropriate box)

Rejected the offer(s) of benefit(s) OR

Seek the Service/Executive Director's (or Chief Executive's) approval to accept the offer(s) of benefit(s) **OR**

Initially accepted the offer(s) of benefit(s) due to particular perishable nature (e.g. flowers) and now seeking Service/Executive Director (or Chief Executive's) approval retrospectively. ***This should be the exception and not the default option.***

If you are seeking approval to accept the offer(s) of benefit(s), please state below, your justification for doing so:

Completed by:

Date:



*Code of Conduct*  
**DECLARATION OF OFFER(S) OF  
 BENEFIT(S)**

**To be completed by the Service/Executive Director (or Chief Executive as appropriate):**  
 (Please refer to the [Project Manager](#) for the appropriate person)

I have considered your declaration of offer(s) of benefit as detailed overleaf and hereby:

**NOTE/APPROVE/DO NOT APPROVE\*** your application to accept the offer made to you.

**Signed:**

**Date:**

\* Delete as appropriate

**Checklist – for use by Directorate Nominated Recording Officer:**

|   | <b>Action</b>   | <b>Initial &amp; Date</b> |
|---|---|---------------------------|
| 1 | Acknowledge initial receipt of declaration form with employee(s)                                      |                           |
| 2 | Enter details onto the Register of Employee Interests/Offer(s) of Benefit(s)                          |                           |
| 3 | Forward this declaration form to the Service/Executive Director for consideration                     |                           |
| 4 | Confirm the Service/Executive Director's decision with the employee(s)                                |                           |
| 5 | Finalise the entry in Register of Board Member Interests/Offer(s) of Benefit(s)                       |                           |
| 6 | Arrange to file this declaration form and all related correspondence in line with Retention Schedule. |                           |

## Gifts and/or hospitality guidance - Offer of Benefit(s)

1. As a general rule any offer of benefit(s) with the exception of those described at 3. which are of a very modest kind, must be politely but firmly refused. Public confidence and that of the Council would be seriously damaged if the least suspicion were to arise of actual or perceived impropriety by an employee of the Council.
2. Accordingly, employees must not accept gifts, entertainment, hospitality or any benefit either for themselves or others to avoid any suspicion of actual/perceived improper conduct. Should gifts be received through the post, they must be returned immediately to the donor with a suitably worded covering letter.

### Examples of benefit(s) (not exhaustive) which must not be accepted:

- offers of cash, vouchers, credit/debit/store cards
  - Offers of Corporate/VIP hospitality, entertainment, travel (including travel tickets, car hire, taxi/VIP transport), accommodation, holidays, use of facilities (e.g. gyms, equipment etc.)
  - offers of presents/gifts e.g. concert/festival tickets, food, drink, hampers, jewellery, watches, accessories, clothing
3. Refusing such offers will mitigate against any suggestion of improper conduct, corruption or bribery.

Examples of benefit(s) (not exhaustive) which are considered of a “modest kind” include:

- **Modest gifts;** only where a gift is of a modest kind and is for example under £25:00 retail value may it be accepted. Examples include; calendar, diary, pen or other inexpensive item of office equipment and which can be regarded as in the nature of advertising matter can be accepted. Such gifts must bear the name or insignia of the organisation concerned. Chocolates/biscuits/cakes/flowers/plants given as a general thank you for example at Christmas time/end of term.
  - **Modest offers of hospitality/meals/refreshments;** only where appropriate in the conduct of normal/necessary part of business in hand and which are immediately and directly connected with and wholly incidental to Council business may it be accepted. For example working lunches with sandwiches, desserts, tea, coffee, soft drinks. In exceptional circumstances, other offers of hospitality maybe approved by the Executive Director/Chief Executive if this is considered to facilitate the Council’s interest.
  - However, wherever possible the employee should pay for him/herself, or if practical, should be paid for by the Council.
  - **Modest offers of travel;** only where practically un-avoidable and wholly incidental to the business in hand may any offer(s) of travel be accepted, for example, a lift for a short distance to a site where the employee concerned has no other means of transport.
4. Visits to inspect land, buildings, machinery, goods or services where the Council bear the expense and the Executive Director (Chief Executive as appropriate) has given prior approval are acceptable.
  5. Meals and refreshments as are connected with a public or semi- public occasion, such as an opening ceremony associated with new premises in which the Council have an interest such as owners or partners in the scheme and where the employee attends in an official capacity as a representative of the Council is acceptable where the employee has obtained prior authorisation by the appropriate Executive Director (Chief Executive as appropriate).
  6. In respect of Evening Social Functions/Invitations by External Companies/Evening BMBC Organised Business Events – Employees may partake of alcohol at social functions or as an invited guest of external companies e.g. award functions, network events, business dinners, conferences, etc. However, at such occasions employees are expected to show responsible behaviour, consider the mode of transport after the event and limit the level of alcohol consumption. Employees also have a responsibility to make themselves familiar and comply with the Councils Drugs and Alcohol Testing Policy

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